



13 December 2021

Dear HAUC (England) Colleagues,

It has come to our attention that there have been a small number of issues and concerns around site location description within a USRN on a Permit application. As requested, we have reviewed and researched this issue and prepared the statement below to clarify the situation.

*“Practitioners are reminded that Regulation 9 (4) of the Traffic Management Permit Scheme (England) Regulations 2007 requires that each application for a permit shall be limited to one street, and further, as the Statutory Guidance mentions, should relate to a single USRN.*

*Where, once on site, it is apparent that the physical location of the works is different to that noted upon the permit, it is important that a “Street Manager” system transaction is sent to the Permit Authority for co-ordination and record keeping purposes, and to minimise any possible disruption upon the Road Network.*

*In these circumstances the Works Promotor and the Permit Authority should liaise and discuss the matter and any necessary remedial measures. Where there is a significant impact upon the running of the Road Network as a direct consequence of the result of the shortfall a Permit Authority may consider escalation.”*

Yours Faithfully

Two handwritten signatures in black ink. The first signature is 'Peter Loft' and the second is 'David Latham'.

Peter Loft and David Latham